

Minden Branch:
1625 Library Lane
Minden, NV 89423
P: 775.782.9841
F: 775.782.5754



Lake Tahoe Branch:
233 Warrior Way
Zephyr Cove, NV 89448
P: 775.588.6411
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P.O. Box 337 • Minden, NV 89423

douglas.lib.nv.us

March 20, 2019

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **March 26, 2019** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled for consideration. All items **For Possible Action** will include a Public Comment period.

AGENDA

1. Public comments.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. Introduction of Cynthea Gregory, Deputy District Attorney. [Discussion]

3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

4. For possible action. Approval of the minutes of the February 26, 2019 regular meeting.

5. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting.

- a. For possible action. Approval of Gift fund claims
 - i. February/March 2019

6. Review of Budget Performance Report summary and Gift Fund summary. [Discussion]

- a. 2/28/2019

7. For possible action. Discussion on revised language for Board Bylaws and future meeting agendas, regarding public comment time limits.
8. For possible action. Discussion on establishing a procedure for Library Trustees to add items to future meeting agendas.
9. For possible action. Discussion on adding Open Meeting Law presentation to Board Agenda of a future Library Board meeting.
10. Meeting location. Discussion on changing the location of Library Board meetings to the Liz Johnson meeting room of the Minden Library. [Discussion]
11. Library Service Hours. Discussion on Libraries' Hours of Operation. [Discussion]
12. Performance Evaluation of Library Director. Discussion on draft of changes to evaluation form. [Discussion]
13. Nevada Assembly Bill 354. Introduce Assembly Bill 354 (BDR 15-810), which would revise the prohibition against carrying or possessing certain weapons while on certain property, including public libraries. [Discussion]
14. Annual Budget. Discussion of updates to annual budget process [Discussion]
 - a. Operating Budget updates
 - b. Tentative Budget Presentations to BOCC: April 3, 2019 at 3:00-7:00
 - c. Final Budget Hearings: April 29 (Finance only)
15. For possible action. Discussion and possible action to approve revised FY 2019-20 Supplemental Requests.
 - a. Supplemental Request for additional Library Supervisor position
 - b. Supplemental Request for additional Senior Library Technician position
 - c. Recommended revisions to Library organizational chart
16. Monthly Report. [Discussion]
 - a. Friends / Foundation
 - i. Friends Board Monthly Meeting – April 8, 2019
 - ii. Foundation Annual Meeting – May 8, 2019
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Usage statistics

17. Closing public comments.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment has not already been taken.

18. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted at or before 9:00 a.m. on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office
<http://douglascountynv.iqm2.com/>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate members of the public who are disabled and wish to attend the meeting. Please contact Amy Dodson at 782-9841 before March 26, 2019 for arrangements.

DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of April / May 2019. At these meetings the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Tentative Budget Hearings	4/2-10/19	Varies	BOCC Chambers
Friends of the Library	4/8/19	4:00 PM	Minden Library
Second Wednesday Book Group	4/10/19	5:00 PM	Minden Library
Business Showcase	4/11/19	3:00-6:00 PM	Community Center
Volunteer Reception	4/12/19	2:30-4:00 PM	Minden Library
Final Budget Hearings	4/29-5/3/19	Varies	BOCC Chambers
Library Foundation Meeting	5/8/19	10:30 AM	Minden Library
Friends Spring Book Sale	5/10-12/19	4:00 PM	CVIC Hall
Friends of the Library	5/13/19	4:00 PM	Minden Library
Local Author Gathering	5/14/19	4:00-6:00 PM	Minden Library

This notice was posted at the following locations prior to meeting days:

Douglas County Libraries - Minden and Zephyr Cove
Douglas County Courthouse
Minden and Zephyr Cove Post Offices